

Old Orchard Beach Design Review Committee Workshop Agenda
Monday, January 9, 2012 at 7:00 pm in Town Council Chambers

Call to Order at 7:00 pm	Call to Order
Pledge to the Flag	
Roll Call: Kim Schwickrath, Shirley Holt Don Comoletti, Chair. Staff: Jeffery Hinderliter, Town Planner Valdine Helstrom, Administrative Assistant.	
ITEM 1: Discuss DRC related items such as the Design Review Ordinance; Application and Review Procedure; Design Review Districts.	
<p>Chairman Comoletti opened the meeting to discuss the Design Review Ordinance and mentions that they need to review the current ordinance. Ordinance changes go through the Council for approval.</p> <p>Mr. Hinderliter mentions that we need to promote positive changes that the DRC is involved with. Facade changes and improved looks.</p> <p>Mr. Hinderliter also mentioned that he was involved in Trail Mapping in Wiscasset where he previously worked and was involved in the beginning process of developing plaques (The Museum In the Streets) for historical businesses in that town. He stated that this could be done here to promote the good that the DRC is doing in this community.</p> <p>Jeffrey also mentioned that he can pull some information from the comprehensive survey that was sent out recently to the public on their views of historical sites in Old Orchard Beach and what their ideas are.</p> <p>Chair Comoletti mentioned that administration emergency provisions for public safety could have the capability to deal with demo procedures and does not need a special DRC Committee meeting for that sort of issue. He referred to the Galaxy that had burned last year.</p> <p>It was also discussed that in the ordinance, the DRC have more authority, instead of going to the Planning Board and get the backing of the Town Council to support the DRC.</p> <p>The application and review procedure was discussed. It was agreed by DRC members that the property owners should come in with more than just a drawing of their project. Maybe they could hire an architect and incorporate colored drawings, showing depth, shading etc. and should be required documents.</p> <p>Chair Comoletti suggested that in order for DRC fees to be equitable with everyone, there could be a sliding scale based on the cost of construction.</p> <p>Jeffrey also mentioned that he and Val would work on creating a map for DD1/DD2 and identify the uses for each lot (residential/single family) and bring it to the next meeting.</p> <p>Jeffrey also mentioned for the Board to review the codes and to highlight anything that they would like to see changed or discussed at the next meeting. He mentioned that in 2001 many changes were made.</p> <p>Chair Comoletti mentioned that it is important to keep the Planning Board up to date on what the DRC is doing. He also mentioned that it would be a great idea to invite business owners to the next DRC meeting to get their ideas.</p> <p>Mr. Hinderliter also mentioned that he and Val could do some research of reviews of experiences by visitors to see how the DRC has improved the downtown.</p>	

<p>GOOD & WELFARE Members also discussed that they still need another member to make it a 5 Design Review Committee. Chair Comoletti said that he would get a couple of names. The DRC also agreed to have the meetings on the first Monday of the month and that the future meetings would be at 6:00 pm.</p>	
<p>Meeting adjourned at 8:25 pm.</p>	<p>ADJOURN</p>

I, Valdine Helstrom, Secretary to the Design Review Committee of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of Two (2) pages is a true copy of the original minutes of the Planning Board Meeting of January 9, 2012.

Valdine L. Helstrom